**2021 AONN+ Midyear Virtual Conference**

Downloadable Justification Letter

Dear [Manager],

I would like to request approval to attend the 2021 Academy of Oncology Nurse & Patient Navigators (AONN+) Midyear Virtual Conference. This conference will allow me to better assist patients with cancer, families, and caregivers in overcoming barriers to care.

The conference will be held virtually on May 13-16, 2021. It will feature dynamic sessions on current and emerging trends in oncology care, such as \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_, and more. The conference will allow me to earn up to 17 continuing education (CE) contact hours over a 4-day period, making it both an efficient use of our budget and time away from work.

Attending the virtual conference will give me the opportunity to network with more than 1,000 oncology navigators and cancer care professionals from the United States and around the globe to learn what has been successful in their programs. In addition, I will be able to apply the knowledge I gain and share it with colleagues to benefit our institution as a whole.

As this is a virtual conference, the only cost for attendance is the conference registration fee of $\_\_\_. An early pricing discount is available through Monday, March 1, 2021.

The 2021 AONN+ Midyear Virtual Conference is the only conference focused exclusively on oncology navigation. Attending the event will allow me to grow professionally and learn how to better meet the needs of our patients. I believe that the knowledge I will gain can help me to implement positive change at our institution.

Thank you for your consideration.

Sincerely,

[INSERT NAME]

For more information on the event, visit <https://aonnonline.org/conferences/midyear-conference>